

2013 CLIC Schedule For the 2014 - 2018 Capital Budget Process

Working Group	Subject	Agenda/Topic(s) of Discussion	Date / Time	Location
Capital Budget Preparers	Capital Requests Due	Capital Budget System closed for data entry at 4:00 pm.	Monday April 1st - 4:00 pm	325M
CLIC Main Body & Staff	1st CLIC Mtg	Welcome new members. Discuss CLIC By-laws, Procedures, Process for 2014 - 2018 Capital Program Discuss 2013 CLIC Capital Guidelines and Ratings Process Discuss election of CLIC Executive Committee members	Tuesday April 2nd Noon to 1:30 p.m.	319 City Hall
CLIC Main Body & Staff	2nd CLIC Mtg	CLIC members receive CD with 2014 - 2018 capital proposals & Presentation Schedule Mayor and City Council members provide input on priorities Election of CLIC Executive Committee Select secretary for compiling written comments and strategy for writing comments Homework Assignment - Read proposals prior to presentations	Tuesday April 9th Noon to 1:30 p.m.	317 City Hall Council Chambers
CLIC Main Body & Staff	3rd CLIC Mtg	First All Day Presentation Session	Friday April 19th 8:15 a.m. - 5:00 p.m.	Park Board Headquarters
CLIC Main Body & Staff	4th CLIC Mtg	Second Day Presentation Session	Thursday April 25th 8:15 a.m. - 5:00 p.m.	Park Board Headquarters
CLIC Executive Committee & Executive Secretary (Optional for other CLIC members)	Joint Public Hearing	CLIC & Planning Commission - Joint Public Hearing on 2014 - 2018 Capital Plan	Thursday May 9th 5:05 p.m. Time Certain	319 City Hall
CLIC Task Force Members & Staff	5th CLIC Mtg	Task Forces work on individual and group comments	Tuesday May 14th Noon to 1:30 p.m.	333 City Hall - HD 212 City Hall - T
All CLIC Members	Submit Ratings	CLIC member ratings submitted to Executive Secretary (Early submissions appreciated)	Thursday May 16th - Noon	E-mail - Spreadsheet
CLIC Task Force Members & Staff	6th CLIC Mtg Ratings Done	Task Forces work on individual and group comments Final Summarized Ratings provided to CLIC members & discussed	Tuesday May 21st Noon to 1:30 p.m.	333 City Hall - HD 319 City Hall - T
CLIC Task Force Chairs	Draft Comments	1st draft of Comments submitted to Executive Secretary	Thursday May 23 - Noon	E-mail - Word Document

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CLIC Main Body & Staff	7th CLIC Mtg	Main body reviews draft comments together Receive preliminary NDB programming prioritized by ratings	Tuesday May 28th Noon - 1:30 p.m.	333 City Hall
CLIC Task Force Chairs ----->		2nd draft of comments due to Executive Secretary by Thursday June 6th		
CLIC Main Body & Staff	8th CLIC Mtg	Main body reviews and approves all comments - including any final changes Start work on NDB Recommendation.	Tuesday June 11th Noon - 2:00 p.m.	333 City Hall
CLIC Task Force Chairs	Submit Comments	Final Comments provided to Executive Secretary	Thursday June 13th - Noon	E-mail
CLIC Main Body & Staff	9th CLIC Mtg Comments Done	Final Comments provided to CLIC members & discussed & approved Continue work on CLIC NDB Recommendation Handout Sewer, Water & Parking details to be discussed on June 25th	Tuesday June 18th Noon - 2:00 p.m.	319 City Hall
CLIC Main Body & Executive Secretary	10th CLIC Mtg	Finalize CLIC Recommendation for NDB Review Sewer & Water Pro Forma & discuss recommendations for CLIC Report	Tuesday June 25th Noon - 2:00 p.m.	319 City Hall
CLIC Main Body & Executive Secretary	11th CLIC Mtg	Finalize CLIC Recommendation for Sewer & Water & Parking Finalize any other details for the CLIC Report	Tuesday July 2nd Noon - 2:00 p.m.	319 City Hall
Executive Secretary		CLIC Report Completed & Distributed	Friday July 12th	
CLIC Executive Committee & Executive Secretary	CLIC Executives - Pre-Meeting	Discuss presentation strategy - review draft CLIC Report sections to be used in discussion with Mayor	Friday July 19th 9:00 - 10:00 a.m.	325M - St. Anthony Rm
CLIC Executive Committee & Executive Secretary	Meeting with R.T. Rybak	Executive Committee presents 2014 - 2018 CLIC Recommendation to Mayor	10:00 - 11:30 a.m.	331 City Hall
Executive Secretary	Council Overview on Capital & Debt	Capital & Debt Overview presentation to City Council	October 2012 Date/Time to be determined	Council Chambers